

DEPARTMENT OF TRANSPORTATION

The Department of Transportation, established under section 26-19, Hawaii Revised Statutes, and headed by the Director of Transportation, is responsible for the establishment, maintenance, and operation of transportation facilities for the State. The activities of the Department are aimed at providing a system of integrated transportation facilities which include highways, airports, and harbors. The Department is involved in the continuous task of determining statewide transportation needs through ongoing surveys and the inventory of planned resources. It creates plans for statewide intermodal and multi-modal transportation systems, and conducts research and development projects and periodic review of new technologies in transportation systems.

Business Management Office

The Business Management Office provides the Department with internal auditing, management, accounting, systems, and office services.

Computer Systems and Services Office

The Computer Systems and Services Office provides the Department with full electronic data processing services, including all activities necessary for the development of engineering and non-engineering systems, and all services connected with the preparation, control, and machine processing of data.

Contracts Office

The Contracts Office administers the Department's contracting activities, including soliciting bids, qualifying prospective bidders, processing bids, and awarding and executing contracts. The Office also establishes contract procedures, develops contract documents, and maintains a complete record of contracts and their current status.

Office of Special Compliance

The Office of Special Compliance provides department-wide functional direction for the federal and state regulatory programs relating to environmental compliance and hazardous materials. The Environmental Compliance Program ensures that program areas and facilities are in compliance with environmental regulations. The Hazardous Materials Program develops, administers, and interprets hazardous material regulations in the State.

Office of Civil Rights

The Office of Civil Rights is responsible for planning, directing, developing, implementing, and administering a comprehensive department-wide Civil Rights Program for the Department that is inclusive of Title VI, Title VII, Disadvantaged Business Enterprise (DBE), and the Americans with Disabilities Act (ADA).

Office of Public Affairs

The Office of Public Affairs is responsible for providing the necessary services to implement the Department's program of public information and public relations, including media relations, reference and informational services, public and community relations, intra-departmental communications, and transportation demand management services.

PPB Management and Analytical Office

The PPB Management and Analytical Office administers the Department's planning, programming and budgeting, and program performance activities, including the development, preparation, and maintenance of programs and financial plans related to transportation. In addition, the Office provides staff assistance in obtaining allotments and approvals required for the implementation of capital improvement projects approved by the Legislature, constantly monitors the availability of funds, and maintains information on the status of all capital improvement projects. The Office also handles the departmental staff manual, administrative rules, records management, and reorganizations, and provides legislative support for the Department.

Personnel Office

The Personnel Office provides all areas of personnel management required by the Department.

Property Management Office

The Property Management Office furnishes central departmental services in the management of the Department's real property and facilities. It establishes policies and develops plans and procedures for an effective real property management program. It also assists in planning for maximum development of the Department's properties, and reviews or recommends disposition of properties and facilities.

Visitor Information Program Office

The Visitor Information Program Office provides visitor information services at state airports and harbors. These services include conducting protocol events, furnishing bilingual and multilingual personnel, cooperating with the Hawaii Visitors Bureau, the Department of Business, Economic Development and Tourism and its Tourism Branch, and federal agencies such as the United States Public Health Service, United States Customs Service, and United States Immigration and Naturalization Service in developing comprehensive tourism programs; distributing promotional tourist publications regarding Oahu and all neighbor islands; and providing information on flights, terminals, gate assignments, baggage, ground transportation, hotel accommodations, and points and events of interest to visitors. The Office also coordinates ceremonies, meetings, and conventions for the Department.

Statewide Transportation Planning Office

The Statewide Transportation Planning Office is responsible for developing long-range transportation plans and concepts for the Department and for establishing a comprehensive, multi-modal statewide transportation planning process which involves all levels of government and the community. It performs research for and tests new transportation concepts and creates statewide, inter-, intra-, and multi-modal transportation systems plans and networks.

Airports Division

The statewide airports program is directed by the Airports Division. It is responsible for the planning, design, construction, operation, and maintenance of the state airport system. In addition to moneys in the Airport Revenue Fund, the Division obtains federal aid for eligible airport projects through the Airport and Airway Improvement Act of 1982 (Public Law 97-248, Title V). Long-range airport master plans are prepared and periodically updated by the Division. It directs the work of consultants in the preparation of plans and the supervision of construction. To operate the system on a financially self-sustaining basis, the Division establishes a program of fees and charges for the use of the airports and for concession operations within the terminal buildings. It is responsible for the granting of leases, licenses, and permits for persons conducting businesses at airports. To finance the construction of new facilities, airport revenue bonds are issued by the Division. It prepares administrative rules for the management and control of activities at airports. Assistance to state and county planning agencies is provided for land use compatible with aircraft operations through a federally assisted program for noise measurement. The Division also cooperates with state and private tourism agencies in promoting new airlines and routes to Hawaii.

Harbors Division

The Harbors Division is responsible for the operations, planning, design, construction, and maintenance of the State's commercial harbor system. The costs of the commercial harbor system is funded primarily through user fees (wharfage, dockage, port entry, and other services) and property rentals. Harbor revenue bonds are issued to finance large capital improvement

projects. The Division has developed administrative rules (tariffs) for the management and control of all state commercial harbor facilities.

Highways Division

The Highways Division is charged with the planning, design, construction, and maintenance of the State Highway System. It designates the highway systems for federal-aid apportionments and submits project statements to the Federal Highway Administration which include planning, design, right-of-way, and construction program information. The Division also negotiates for and supervises engineering consultant contract work. It administers the Capital Improvement and Operation Maintenance Programs for the State Highway System.

Commission on Transportation

The Commission on Transportation, established under section 26-19, Hawaii Revised Statutes, sits in an advisory capacity to the Director of Transportation and reports on matters falling within the jurisdiction of the Department. The Commission consists of not more than eleven members, with the number of members from each county approximately proportional as the population of the respective counties is to the population of the State, provided that each of the four counties is represented by at least one member.

Highway Safety Council

The Director of Transportation serves as the Chairperson of the State Highway Safety Council, established under section 286-5, Hawaii Revised Statutes. Other members include the Chief Justice, the Attorney General, the Director of Health, the Director of Transportation, the Superintendent of Education, the President of the University of Hawaii, the Chairperson of each of the county Highway Safety Councils, established under section 286-6, Hawaii Revised Statutes, and not more than twenty other persons who are appointed by the Governor on the basis of their interest in highway safety. The Council serves in an advisory capacity to the Governor on matters relating to the programs and activities of the State in the field of highway safety.

Medical Advisory Board

The Medical Advisory Board, under section 286-4.1, Hawaii Revised Statutes, is established in the office of the Director of Transportation. The duties of the Board include the development of a system for medical evaluation of persons whom examiners of drivers suspect have mental or physical conditions which may potentially impair driving ability. The Board advises the examiners of drivers on medical criteria and vision standards of drivers of motor vehicles. The Board consists of not fewer than five licensed physicians appointed by the Governor, including one psychiatrist, one neurologist, one orthopedic surgeon, one ophthalmologist or optometrist, and one specialist in cardiovascular disease.

